



**WERNETH CRICKET,
BOWLING AND TABLE
TENNIS CLUB**

ROOM HIRE

*Terms and
Conditions*



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1. RESERVATIONS

Provisional & Confirmed

Bookings will be regarded as provisional, until such time as a signed copy of the Terms and Conditions and the required Room Hire Fee and Room Hire Bond has been received by the Club. The Club reserves the right to release a provisional booking in the absence of receipt of these items within a 14 day timescale from the date of the provisional booking.

Bond

A reservation bond of £50 is required on booking a function; this bond amount will be refunded within 14 days of the event taking place providing no breach of any terms occur to clarify this Bond will be non-refundable in the event of damage to our property or breach of any terms.

This reservation Bond and the Room Hire Fee below may be waived at the discretion for Club Members.

2. ROOM HIRE

Fee - A Room Hire Fee (Minimum fee £50.00) will be in accordance with scale of charges as confirmed at the time of booking. In the event of a cancellation, any room hire fees will be non-refundable if the cancellation is made within one calendar month prior to the function.

Hirers are liable for any damage caused during the hire of the facilities and that any remaining foodstuffs and decorations are removed and the kitchen area is left tidy and clean.

We have a minimum spend on the bar at any function. If the spend on the bar is below £250 at the end of your event then you will be asked to pay the difference.

Entertainment – Hirers may make their own arrangements for DJ/Music but the General Committee may need to approve any entertainment other than disco before the booking can be accepted.

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Catering – Hirers are allowed to bring in their own caterers/buffets but If needed we can provide caterers at the Hirers request.

Decorations – The Hirer must not affix any items, banners, notices, papers etc. to the interior walls of the Club, without the Club's prior consent. Any decorations should be mounted using **WHITE-TAC** only - **NO VIVID COLOURED TAC, SELLOTAPE, CONFETTI OR PARTY POPPERS** on wooden surfaces only (not painted walls).

Drugs – The selling or the using of drugs is forbidden whilst on Werneth Cricket, Bowling and Table Tennis Club premises. Any person contravening this clause will be immediately expelled and banned from the Club.

Bar Facilities - We are fully licensed and offer a comprehensive bar and wine service, and in this respect, under no circumstances may guests bring their own drinks onto the premise.. Under no circumstances must alcohol be consumed in the car park to the rear or side of the Clubhouse building. Glasses and bottles must be returned.

Where corkage has been agreed at the time of booking limited use of guests own reception drinks may be permitted, by prior agreement only. Any drinks required for celebratory toasts ect. can be bought through the club. The steward should be notified of the requirements approximately 10 days before the function. **Underage consumption of alcohol is not permitted**

Fire Safety - No smoking including "e cigarettes" is allowed in any part of the building. Please observe and adhere to the Club safety policies and guidelines, displayed within the premises. Candles and open flame lights are not allowed due to Insurance restrictions.

Children -Whilst always welcome, children who may be attending are to be kept under parental supervision and not allowed to roam the Clubhouse or surrounding areas, this is for their safety and for the benefit of the Cricket Club members who may be in other areas of the building. Werneth Cricket, Bowling and Table Tennis Club will not accept responsibility for any harm, which may come to children whilst on our premises whether or not in designated areas.

Damaged Property - The client, in accepting these terms and conditions, assumes responsibility for any and all damage caused by them or any member of their party, whether in the Clubhouse or in any other part of the grounds.

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3. GENERAL

Normal hours of the bar are 5.00pm – 10.30pm Monday – Thursday, and 5.00pm – midnight Friday and Saturday. The premises must be vacated by 12.30 am which means that any entertainment must cease by Midnight. Transport should be ordered in sufficient time to permit this. If the Hirer considers that exceptional circumstances e.g. christenings, weddings or funerals, warrant an earlier opening, any such request will have to be approved by the General Committee who only meet once a month, (Funerals excepted obviously), an extra charge may be incurred.

The snooker table is not available for use by guests unless previously arranged by a member or a member of the bar staff. Please note: Juniors are not permitted to use the snooker table.

Guests arriving in their own transport should park their vehicles on the car park. The main entrance to the Club House is up the steps from the car park. Please consider neighbours and leave the Club premises quietly. If anyone requires wheelchair access please ask at the bar.

The Club reserves the right to refuse admission to any guest.

The Steward has the right to refuse to serve anyone who they think is overly intoxicated, in the best interests of guests and the Club. The Steward reserves the right to eject any guest who appears to be causing trouble – or whose behaviour is unacceptable – including verbal onslaught. This may result in the termination of the function with all monies retained by the Club.

Failure to comply with the above terms and conditions will result in the forfeiture of your security deposit.

4. COVID-19 MEASURES

Updated as of 24.09.2020

Please find below our relevant Coronavirus Guidance set out by the Government. Please read carefully and abide by the following rules. Failure to do so will result in you and your party being ejected from the premises.

It is critical that everybody observes the following key behaviors:

- **HANDS** - Wash your hands regularly and for at least 20 seconds.
- **FACE** - Cover your face in enclosed spaces, especially where social distancing may be difficult and where you will come into contact with people you do not normally meet.
- **SPACE** - Stay 2 metres apart where possible, or 1 metre with extra precautions in place.

All guests must check in using the NHS QR code located at the entrance to the Club, alternatively sign in by hand using our inhouse contact tracing system. This is a legal requirement

Customers in our venue must wear face coverings, except when seated at a table to eat or drink. You must also wear a face covering when leaving the premises to smoke or when going to the toilet. People who are already exempt from the existing face covering obligations, such as because of an underlying health condition, will continue to be exempt from these new obligations.

Guests will be required to practice frequent hand washing, using anti-bacterial handwash in the toilets or anti-bacterial hand gel located around the club house.

Last Orders will be called at 9.15 as we must close by 10pm by law.

Food and drink must be ordered from, paid for, and served at, your table.

You must abide by the rule of 6 – You must not meet in a group of more than 6, indoors or outdoors, and you should only sit with members of your household (unless they are part of your support bubble).

Do not move tables together to make larger groups. Once seated please do not change seats.

Guests are not to come in the Clubhouse if they are exhibiting any symptoms of Covid-19.

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If you start to feel unwell whilst you are on the premises, please move to an area not in use by other guests and either seek medical advice or return home. Please do not stay in the clubhouse.

WEDDINGS

Weddings and civil partnership ceremonies and receptions will be restricted to a maximum of 15 people (down from 30). Other significant standalone life events will be subject to the 'rule of six' limits, except funerals (from 28 September).

Food and drinks must be served by staff to minimise customer self-service.

Music must be played at no louder than 85 decibels. This is a low background music volume.

Dancing and singing is prohibited except for the first dance. This can be done by the 2 persons married on the day. No other dancing must take place.

Speeches must be done in a well ventilated area due to the volume that must be spoken at. The speeches must also be done whilst seated.

FUNERALS

Under the revised Oldham council Guidance , no more than 20 people can attend a funeral, this includes the wake.

All other distancing guidance as set out above must be strictly adhered to

It is the Hirers responsibility to ensure that they themselves and all of their guests are following the Covid-19 rules stated above as well as the usual club rules (which may be superseded by the new Covid-19 Guidance), failure to do this will mean your function may be terminated, all guests will have to leave immediately and the deposit paid will be retained as loss of profits.

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WERNETH CRICKET BOWLING & TENNIS CLUB



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Founded 1864 – Member of the Greater Manchester Cricket League

FUNCTION ROOM HIRE FORM

DATE OF EVENT: _____

NATURE OF EVENT: _____

NAME(S): _____

ADDRESS: _____

_____ POST CODE: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

NUMBER OF **ADULT** GUESTS ANTICIPATED: _____ TIME OF ARRIVAL _____

ENTERTAINMENT (E.G. SINGER/DJ ETC) _____

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HOW DID YOU HEAR ABOUT US? (E.G. MEMBER/ SOCIAL MEDIA ETC)

AMOUNT PAID: _____ DATE PAID: _____

RECEIPT NUMBER: _____

I have read and accepted the terms and conditions (attached).

SIGNATURE OF HIRER: _____

SIGNATURE /CLUB: _____

NOTE:

The fee is £50 payable in full at the time of booking (please refer to conditions of hire), plus an extra refundable £50 cash/card deposit that is refundable after the event once the premises are checked for any damages or breakages.

The room is hired from 7.00 p.m. to close but is available from 5.30 p.m. or before on arrangement with steward – for setting up disco, buffet etc. Special provisions apply to dates which coincide with first team cricket matches. On those dates; the function room will not be available before 6.00 p.m. – subject to negotiation.
